

Learner Guidelines

At BSW Recovery College, we aim to create a supportive, respectful, and inclusive learning environment that fosters mental health and wellbeing. This agreement outlines our expectations for both learners and staff, ensuring a positive experience for everyone.

What you can expect from us:

- We will welcome you and value you.
- We will treat you with respect.
- We will endeavour to make your learning experience enjoyable.
- We will listen and respond to your comments and suggestions.
- We will support you to take part.
- We will provide information about other learning opportunities.
- We will create a space which provides equality of opportunity and is free from discrimination, harassment, and bullying.
- We will raise concerns of wealth fair to appropriate persons - please see our Privacy Notice and Safeguarding Policy.

What we ask from you:

- Help everyone feels safe and welcome
- Arrive on time and be ready to start the session (15 minutes before).
- Let us know if you are unable to attend 24 hours before the sessions starts.
- Don't disclose anything too personal.
- Be respectful of the needs, culture, and beliefs of others.
- Don't use language or behaviour that may be offensive or triggering for others.
- Please don't discuss anyone else's personal information outside the group.
- Ensure you are not under the influence of recreational drugs or alcohol.
- Keep phones off tables and on silent.
- Please refrain from bringing food into the venue.

For online sessions:

- Please do not record live sessions.
- To respect everyone's privacy, we recommend you access the session in a private space.
- Please dress appropriately and choose an appropriate camera angle. If you need to stand up or move around, please switch off your camera and microphone.
- No use of AI during sessions - please inform us if we need to make any adjustments to the course to make it more accessible.

Course Capacity:

- In-person - 8 people (including additional support)
- Online - 15 people (excluding additional support if sharing a screen)
- If course capacity is below 3 learners a week before the course begins, the session will be cancelled. We will notify you and attempt to rebook you onto a new course.

By agreeing to this document, you are committing to a positive, respectful, and safe learning experience at BSW Recovery College.