

## Bristol Wellbeing College Guidelines

The aim of these guidelines is to provide learners with clarity on what to expect from Bristol Wellbeing College in relation to behaviour, health and safety and equality and diversity.

Bristol Wellbeing College strives to create a safe and supportive learning environment. We employ experienced tutors, as well as peer volunteers who provide additional support.

### What you can expect from us:

- We will welcome you and value you.
- We will treat you with respect.
- We will endeavour to make your learning experience enjoyable.
- We will listen and respond to your comments and suggestions.
- We will support you to take part.
- We will provide information about other learning opportunities.
- We will create a space which provides equality of opportunity and is free from discrimination, harassment and bullying.

### To ensure we create a positive and safe environment for all learners, we ask you:

- Help everyone feel safe and welcome.
- Arrive on time and be ready to start the session.
- Let us know if you are unable to attend.
- Don't disclose anything too personal.
- Be respectful of the needs, culture and beliefs of others.
- Please don't discuss anyone else's personal information outside the group.
- Please dress appropriately.
- Ensure that you are not under the influence of recreational drugs or alcohol.
- Follow any health and safety procedures.

### In addition, for Zoom online sessions, we advise:

- Recording live sessions is not permitted.
- For everyone's privacy, if possible, please find a private space to access the session away from others.
- Be mindful others can hear you and see you; choose an appropriate camera angle. If need to stand up/move around, switch your camera and microphone off.

All staff, volunteers and learners are responsible for creating a learning environment which is free from aggression, harassment, bullying and intimidation. Unacceptable behaviour will not be tolerated; in such cases learners may be asked to leave. Admittance is at the discretion of Bristol Wellbeing College.